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**CERTIFICATE-MAINTAINING GCT YARD QUALIFICATIONS**

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May 2021

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This form is for official use only and to be filled out by the assigned GCT Yard Conductor for the purpose of the trainee listed to maintain their GCT Yard Conductor qualifications. The trainee is required to work with their assigned Yard Conductor for one (1) day (paid) along with the successful completion of the GCT Yard Qualification Test (unpaid). *If the trainee's qualifications are expired for no more than 3 years, a 2<sup>nd</sup> day of OJT is required (paid).* The trainee shall fax this form to Crew Management at 212-340-2099 and keep a copy for their records.

**GCT Yard Conductor Trainee**

Name \_\_\_\_\_ Employee # \_\_\_\_\_

**Day 1**

Date	Work Location	Assigned GCT Yard Conductor Name & Employee Number	Assigned GCT Yard Conductor Signature

Nature of work performed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Day 2 (Day 2 Required if qualifications are expired less than 3 years)**

Date	Work Location	Assigned GCT Conductor Name & Employee Number	Assigned GCT Conductor Signature

Nature of work performed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**GCT Yard Conductor Trainee Signature:** \_\_\_\_\_